###### Risk Assessment Form

This form should be completed with a list of hazards that affect the session, and should be written from a coaching perspective, not a venue management perspective. For each risk assessment there should be associated Emergency Action plan to be used in case a risk occurs.

|  |  |  |  |
| --- | --- | --- | --- |
| Venue: | Priory Pool – Quarry Leisure Centre | Venue Contact Name & Contact Details: | Duty Manager |
| Address:(Include postcode) | Priory RoadShrewsburySY1 1RU |
| Group: | SYtri Club Session |  | Location of first-aider: | Coach & Duty Lifeguard |
| Date: | Wednesdays |  | Location of Defibrillator | Reception |
| Time: | 2000-2100 |  | Location of telephone: | Poolside |
| Participants: | Number: | 28 max |  | Location of toilets: | Next to changing rooms |
| Age: | 16+ |  | Location of changing rooms: | Off reception area |
| Ability: | Mixed |  | Location of first-aid kit: | Reception |
| Lead coach name: | Various |  | Stocked and maintained: | [x]  Yes [ ]  No |
| Venue documents read and understood (please X appropriate box): | Normal operating procedures:[x]  Yes [ ]  No | Additional notes: |  |
| Health and safety policy:[x]  Yes [ ]  No |  |
| Emergency action plan (EAP):[x]  Yes [ ]  No |  |  |

|  |  |  |
| --- | --- | --- |
| Name of person conducting risk assessment: | Signed: | Date: |
| Sorrel Williams | S.Williams | 5 July 2023 |

Risk Assessment Form

| **Location & Description of Hazard:** | **People at Risk:** | **Level of Risk** (High/Medium/Low): | **Advice Required:** (from whom) | **Action(s) to Mitigate/ Remove Risk:** | **Person responsible for resolution:** | **Residual Risk:** After resolution | **Dates Reviewed** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Main pool; drowning | All swimmers | Likelihood: MediumImpact: High | No | A RLSS NPLQ lifeguard will be present at every session. No person will enter the water unless and until sanctioned by the lifeguard. All coached sessions are supervised by club swim coordinator/coach.All participants are reasonably competent swimmers in pool setting.Maximum numbers restricted to 35 swimmers. Junior’s sessions have minimum of 2 coaches in attendance. | Pool Manager / Coach | Likelihood: LowImpact: High | 4 July 2023 |
| Main pool; physical injuries through hitting other swimmers, pool floor etc | All swimmers | Likelihood: MediumImpact: Medium | No | Sessions held in roped lanes, with clear swim directions, numbers regulated to even out swimmers across all lanesDiving only under pre-prepared conditions (block start practice), backstroke only when 5m lane end warning flags are in place.Coach to advise end lanes which direction to swim, so push off avoids the steps and curved area of poolside | Coach | Likelihood: LowImpact: Medium | 4 July 2023 |
| Main pool; physiological conditions, e.g., cramp, dehydration, tiredness, exhaustion.  | All swimmers | Likelihood: MediumImpact: Low | No | Club swim coordinator/coach will regulate the training programmes and monitor the levels of training for swimmers. Members made aware of the risks. Plastic water bottles permitted at poolside.Session conducted from shallow end (deep end 1.8m) | Coach | Likelihood: LowImpact: Low  | 4 July 2023 |
| Main pool and changing areas; slips and trips | All participants | Likelihood: MediumImpact: Medium | No | Ensure areas around the pool are kept clear of bags (to be placed at wall or on seating). Participants reminded floors are wet – no running | Coach | Likelihood: LowImpact: Medium | 4 July 2023 |
| Pool building; swimmers medical issues (e.g. asthma, diabetes, anaphylaxsis) | All swimmers | Likelihood: MediumImpact: Medium | No - Head Coach ensures register is taken for each swim session to aid ID of swimmers  | Before entering the water, all swimmers will have: Completed a pre-swim entry form as part of registering for a block of sessions. This includes the person’s name, address, an emergency contact telephone number and information about any medical condition.Those with a medical condition (or for juniors, their parents) will inform the session coordinator/coach of the condition and the type and whereabouts of any medication.The coordinator/coach will inform the Pool contact about any swimmers who have a medical condition and the type and whereabouts of any medication.Club members have been informed that individual members remain responsible for self-administering any medication. | Coach | Likelihood: LowImpact: Medium | 4 July 2023 |
| Entry/exit from pool | All swimmers | Likelihood: MediumImpact: Low | **No** – | Entry to the pool is via steps or deep sided pool.Athletes advised to use steps to enter/exit if the side is too highAthletes to take care if entry requires crossing lanes to get to designated laneHoist available if required | Coach |  | 4 July 2023 |

|  |
| --- |
| **Insert Diagram(s) of layout of venue with key safety elements marked (this page is intended to be shared between Risk Assessment and EAP):** |