



# Risk Assessment Form

This form should be completed with a list of hazards that affect the session, and should be written from a coaching perspective, not a venue management perspective. For each risk assessment there should be associated Emergency Action plan to be used in case a risk occurs.

Venue:		The Greenhous West Midlands Showground		Venue Contact Name & Contact Details:	The Greenhous West Midlands Showground Manager (Private venue) 01743 289831
Address: (Include postcode)		Berwick Rd, Shrewsbury SY12PF			
Group:		SYTri		Location of first-aider:	Coaches
Date:		Tuesday (June – October only)		Location of Defibrillator	On Site Coach
Time:		18:30 – 19:30		Location of telephone:	None, mobile reception is good
Participants:	Number:	50		Location of toilets:	On Site
	Age:	Adults		Location of changing rooms:	None swimmer change in their vehicles
	Ability:	Mixed ability adults. All experienced swimmers with varying levels of ability.		Location of first-aid kit:	On site with Coach
Lead coach name:		Tim Owen		Stocked and maintained:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Venue documents read and understood  (please X appropriate box):		Normal operating procedures: <input type="checkbox"/> Yes <input type="checkbox"/> No		Additional notes:	EAP and NOP produced for this event
		Health and safety policy: <input type="checkbox"/> Yes <input type="checkbox"/> No		Emergency assembly point will be at car park by swim exit.	
		Emergency action plan (EAP): <input type="checkbox"/> Yes <input type="checkbox"/> No			

Name of person conducting risk assessment:	Signed:	Date:
Eric Hanna		20/07/22

## Risk Assessment Form

Location & Description of Hazard:	People at Risk:	Level of Risk (High/Medium/Low):	Advice Required: (from whom)	Action(s) to Mitigate/ Remove Risk:	Person responsible for resolution:	Residual Risk: After resolution	Dates Reviewed
River; drowning	All swimmers	Likelihood: Medium Impact: High	No	At least one safety kayaker will be present at every session. No person will enter the water unless numbered and registered. All swimmers to wear bright coloured swim hats to aid visibility and will be number body marked and will be checked in and out of the water by a assistant other than the coach. All sessions are supervised but not coached by club coaches. All participants are club members/entrants to the Sytri Triathlon event and are reasonably competent swimmers. Maximum numbers restricted to 50 swimmers. Coach/or Kayaker will position themselves at the rear of the wave going down stream following swimmers as sweepers.	Coach	Likelihood: Low Impact: High	20/07/22
River and surrounds; physical injuries through hitting other swimmers, lake sides/ground etc	All swimmers	Likelihood: Medium Impact: Medium	No	Sessions held with large coloured buoys, with clear swim directions so swimmers are generally going in the same direction. Numbers regulated to even out swimmers across all lanes. Diving not permitted. Briefing includes advice on any areas of sharp stones, slippery egress etc	Coach	Likelihood: Low Impact: Medium	20/07/22
River; physiological conditions, e.g., hypothermia, cramp, dehydration, tiredness, exhaustion.	All swimmers	Likelihood: Medium Impact: Low	No	Coach will measure the water temperature before every session and be guided by the BT race rules for minimum and maximum water temperatures and shorten or cancel the swim session if appropriate. Acclimatizing to the water will be part of the coached session. Swimmers told not to push the amount of	Coach	Likelihood: Low Impact: Low	20/07/22

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				time spent in cold water. Space blankets and warm drinks will be available. Swimmers encouraged to bring lots of spare warm clothes.			
River entry / egress area; slips and trips	All participants	Likelihood: Medium Impact: Medium	No	Ensure area entry and egress are checked for any obvious sharp objects and glass and kept clear of bags & equipment. Participants reminded banks can be muddy and slippery – care should be taken getting in and out. The entry into the water is by a concrete slipway and beach.	Coach	Likelihood: Low Impact: Medium	20/07/22
River; swimmers medical issues (e.g. asthma, diabetes, anaphylaxis)	All swimmers	Likelihood: Medium Impact: Medium	No - Head Coach ensures register is taken for each swim session to aid ID of swimmers access to medical data.	Before entering the water, all swimmers will have: Completed a pre-swim entry as part of registering for the swim. This includes the person's name, address, an emergency contact telephone number and information about any medical condition. Those with a medical condition will inform the session coordinator/coach of the condition and the type and whereabouts of any medication. Participants remain responsible for self-administering any medication.	Coach	Likelihood: Low Impact: Medium	23/07/22
River; Other river users	All swimmers and Kayaker	Likelihood: Low Impact: High	No	A kayaker stations itself downstream of the swim loop and warns anyone who may be on the river at that time. Coaches base themselves upstream of the loop and does the same. All swimmers briefed that if they hear a whistle they should stop and look around them to find out why.	Coach / Kayaker	Likelihood: Low Impact: Medium	20/07/22

<b>Location &amp; Description of Hazard:</b>	<b>People at Risk:</b>	<b>Level of Risk (High/Medium/Low):</b>	<b>Advice Required: (from whom)</b>	<b>Action(s) to Mitigate/ Remove Risk:</b>	<b>Person responsible for resolution:</b>	<b>Residual Risk: After resolution</b>	<b>Dates Reviewed</b>
River: Weather (heavy rain, fog, lightning)	All participants	Likelihood: Medium Impact: High	No	Coach to check weather forecast before each session, and monitor actual conditions before and during session, cancelling and ending the session if the weather conditions dictate (e.g. low visibility, high risk of lightning)	Coach	Likelihood: Low Impact: High	20/07/22
River: Water quality	All swimmers and Kayaker	Likelihood: Medium Impact: Medium	No	Coach to observe for any signs of pollution or build-up of algae (especially Blue-Green in May-August), and seek appropriate testing if in doubt.	Coach	Likelihood: Low Impact: Medium	20/07/22

Add more pages as required

